

PENTABUS

APPLICATION COVER SHEET

Please complete electronically or in black ink and scan and return to work@pentabus.co.uk.

In order to apply for the role of Chair/Co-Chair please complete this cover sheet and equal opportunities monitoring form and send them to us, along with a CV and a letter of application. Please refer to the job description and person specification in your letter, telling us why you are interested in the role, and the vision, skills and experience that you would bring to the company.

POST TITLE :			
PERSONAL DETAILS			
Surname		Correspondence Address:	
First Name(s)			
Home Telephone			
Mobile			
Work Telephone		Post Code:	
May we contact you at work?	Yes	No	E-mail:

ADDITIONAL INFORMATION		
<p>Pentabus welcomes applications from people who identify as D/deaf or disabled. Please use this space to let us know about any support or adjustments that would assist you in the interview process and/or in the job.</p>		
<p>Have you ever been convicted of a criminal offence? (* Please see below). If yes, please give details on a separate sheet.</p> <p><i>Under the Rehabilitation of Offenders Act 1974, you may be entitled to answer 'NO' to this question even if you have, in the past, been convicted of an offence. However, certain types of employment are excluded under the Rehabilitation of Offenders Act 1974 (Exemptions) Orders 1975, from the protection of the Act. If the application materials state that this post is exempted from the Rehabilitation of Offenders Act (1974), you are required to provide details of any spent convictions, cautions, reprimands and final warnings you may have in addition to any unspent convictions or criminal proceedings pending against you.</i></p>	Yes	No
<p>Are there any restrictions to your residence in the UK which might affect your right to take up employment in the UK?</p>	Yes	No

If you are successful in your application, would you require a work permit prior to taking up employment?	Yes	No
Are you available for interview on the date(s) indicated in the application pack?	Yes	No
Do you have a full and current driving licence?	Yes	No

DECLARATION

I can confirm that to the best of my knowledge the above information is correct and can be treated as part of any subsequent contract of employment. I understand that, if I am offered employment, personal information about me will be held and used for personnel / administrative purposes but not distributed to other parties without my permission. I am aware that if I am selected for a post having access to children or other protected groups, Pentabus will carry out a criminal records check to establish whether or not I have a criminal background.

Signed : _____ Date _____

Thank you for completing the form. Please return it to: work@pentabus.co.uk with your letter of application, CV and Equal Opportunities Monitoring Form

**Pentabus Equal Opportunities Recruitment Monitoring Form
STRICTLY CONFIDENTIAL**

For Equal Opportunities monitoring purposes, please fill in this form and return it along with your application. We will ensure that no job applicant or employee receives less favourable treatment either directly or indirectly, on the grounds of age, race, disability, gender, marital status, class, religion or faith or sexual orientation.

The form will be detached from your application form and will not be used in the selection process. It shall be treated as strictly confidential to help monitor the diversity of applications we receive. This will enable us to develop appropriate policies and procedures in respect of diversity and equal opportunities.

How did you first hear about the vacancy?

Please state specifics

Online newspaper/journal – which one?

Job search website – which one?

Email Alert – which one?

Social Media – which one?

Word of Mouth – which one?

Other – please specify

1. Gender Identity: Male Female Non-binary Prefer not to say

2. Age: 0-19 20-34 35-49 50-64 65-74 75+ Prefer not to say

3. Sexual orientation:

Bi-sexual Gay Woman/Lesbian Gay Man

Heterosexual/straight Queer Prefer not to say

4. Nationality:

5. Do you identify as a D/deaf or disabled person, or have a long term health condition:

Yes No

If yes, please specify:

Please state what support and/or adjustments would assist you in the interview process and/or in the job:

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6. How would you describe your ethnic origin?

White

White British
White Irish
Roma or Irish Traveller
White Other

Black / Black British

African
Caribbean
Any other Black Background

Mixed

Black African and White
Black Caribbean and White
Asian and White
Other Mixed / Multiple Ethnic Background

Other Ethnic Groups

Arab
Latin American
Any Other Ethnic Background

Asian /Asian British

Bangladeshi
Chinese
Indian
Pakistani
Any other Asian Background

Prefer not to say